



**NAPLES GRAPE FESTIVAL**  
 September 24th and 25th, 2022 – 10:00am to 5:00pm  
**PRE-PACKAGED / COTTAGE INDUSTRY VENDOR APPLICATION**  
**APPLICATIONS DUE NO LATER THAN JUNE 1<sup>st</sup>, 2022 or TILL EVENT IS FULL**  
 (Applications received after June 1<sup>st</sup> are charged a \$25.00 late payment fee)

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City / State / Zip Code: \_\_\_\_\_  
 Telephone: (Daytime) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell) \_\_\_\_\_  
 Web Site \_\_\_\_\_ E-Mail \_\_\_\_\_

**To Apply as a Cottage Industry --** defined as being made within your home, business location solely by yourself. To fit into the standard booth pricing you must create the recipes, produce and package your creations. You must include labeling that states ingredients, size of measurement, contact information. **A copy of your State's license for food production is also required.**

What is the product(s) you will be offering for sale? \_\_\_\_\_.

**Outside Companies Used --** defined as using an outside company that mixes/prepares/packages either portions of or fully manufactures your own recipes for resale, packages, labels under your own personal/business name). All final products being offered must include labeling of ingredients and measurement size. **You will need to include a copy of the State where product is being made license for food production and a copy of Additional Insurance naming the Town of Naples and the Naples Grape & Arts Festival, LLC for \$1,000,000.00. Address for this additional certificate to be used is 106 South Main Street, Naples, New York 14512.**

What is the product(s) you will be offering for sale? \_\_\_\_\_.

**IMAGE FILES:** Images of products being sold and booth set-up are required. Send two images of products and one image of final set-up. **Images must be emailed. Photos/copies are not accepted and application will not be processed until emailed images are received. ALL tents need to be white and have all 4 sides available.**

**ELECTRIC FEES** to be paid at time of application. Limited electric available:

\_\_\_\_\_ @ \$40.00 additional charge per  
 20 amp, 120 volt circuit (Maximum of 2)

\_\_\_\_\_ @ \$60.00 additional charge per  
 30 amp, 220 volt circuit (Maximum 1)

**BOOTH FEES** (Payable by check or charge . A \$25.00 non-refundable processing fee is included in all booth fees.

<u>Standard Booths</u> - Fee structure for products solely made & produced by applicant	<u>Fees for Use of Outside Resources</u>
_____ \$250 (10' frontage x 10' deep) _____ \$290 corner	_____ \$350 (10' frontage x 10' deep) _____ \$390 corner
_____ \$345 (15' frontage x 10' deep) _____ \$400 corner	_____ \$390 (15' frontage x 10' deep) _____ \$450 corner
_____ \$425 (20' frontage x 10' deep) _____ \$495 corner	_____ \$470 (20' frontage x 10' deep) _____ \$535 corner
_____ \$625 (30' frontage x 10' deep) _____ \$700 corner	_____ \$670 (30' frontage x 10' deep) _____ \$750 corner

--- Processing of my application for products offered for sale, overall booth appearance, payment processing complete will be reviewed for Acceptance, Wait List, and Decline  
 --- Full Payment must be included with application. Payments made via check and or through a charge card will be deposited and processed upon receipt of application. No post dated checks or asked for delays in processing credit card are allowed. All booth fees include a \$35.00 processing fee. Should application be denied for any reasons, a refund will be issued by the Naples Grape & Arts Festival LLC, minus the \$35.00. Checks returned for insufficient funds will be charged \$30.00, and application processing is withdrawn until new form of payment (paid by money order or bank check only) is received for the total amount of the booth fee and insufficient funds are paid.  
 --- A letter of Acceptance, Wait List or Decline will be emailed to you within two weeks of receipt of us receiving your application.  
 --- Applicants Accepted will receive space assignments and grounds layout information by the middle of August 2022.  
 -- With receipt of dated emailed letter of Acceptance or Wait List **NO REFUNDS WILL BE ISSUED UNDER ANY CIRCUMSTANCES** without the consent of the President or Director of Operations.  
 --- I agree that I will supply all buying customers of my product(s) with a business card, brochure, flyer that includes my personal name, business name, and/any all contact information.  
 --- While the Naples Grape & Arts Festival, LLC does not mandate event insurance, it is highly recommended that you have a policy of your choosing. In the event any damage to other vendor participants occurring, due to faulty setups you have put in place or weather conditions you will be held responsible for reimbursements negotiated between affected parties.  
 ---- As an exhibitor, I agree that the President, Director of Operations, all associated Executive Committee Members, Naples Rotary Club, Naples Historical Society, Staff and Volunteers, Town of Naples, Village of Naples and Naples Central School will not be held responsible, for any personal theft (including product offered for sale / vehicles, etc), or personal injury suffered during or as a result of your participation in the Naples Grape Festival.  
 --- By my dated signature below I have read and understand the Rules & Regulations of applying as set forth by the Naples Grape & Arts Festival, LLC

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only:**

Date Received \_\_\_\_\_ Check # \_\_\_\_\_ Charge: \_\_\_\_\_ Amount \_\_\_\_\_ Elect. \$ \_\_\_\_\_ App. # \_\_\_\_\_  
 Space # \_\_\_\_\_ Confirmation / Information Sent \_\_\_\_\_

We welcome your comments and special requests. We will try our best to accommodate any requests, but cannot guarantee that we will be able to meet your specific needs.

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**Checks should be made payable to --- Naples Grape Festival**

**NAPLES GRAPE FESTIVAL CREDIT CARD CHARGE FORM**

**IF PAYING VIA CREDIT CARD THIS FORM MUST BE FILLED IN  
AND RETURNED WITH APPLICATION  
PLEASE WRITE CLEARLY & ACCURATELY**

**Name As It Appears On Card:** \_\_\_\_\_

**Credit Card Billing Address:** \_\_\_\_\_

(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

**Telephone No. of Card Holder:** \_\_\_\_\_

**CC Acct. No. As Shown On Card:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**CVV Code (On Back of card):** \_\_\_\_\_

**\$ Amount to Charge Credit Card:** \_\_\_\_\_

**Email Address to mail receipt to:** \_\_\_\_\_

**Name of Person Authorized to provide the above credit card info.:** \_\_\_\_\_

**Phone Number for Authorized Person providing information:** \_\_\_\_\_

**Signature of Individual Authorizing Charge:** \_\_\_\_\_

**For Further Information, Contact:  
Jo Anne Alliet, Director of Operations  
(585) 749-2248**

**Mailing Address:  
Naples Grape Festival  
P.O. Box 70  
Naples, New York 14512  
E-Mail: [naplesgrapefest@gmail.com](mailto:naplesgrapefest@gmail.com)  
Website: [www.naplesgrapefest.org](http://www.naplesgrapefest.org)**